Revised Admission Notice for BMS/BBA(FIA)/BA(H) Business Economics courses

3 August 2019

Admissions to the undergraduate courses Bachelor of Management Studies, Bachelor of Business Administration (Financial Investment Analysis) and Bachelor of Arts (Honours) Business Economics shall be conducted as per the revised schedule provided below.

Date and Time	Activity
Sunday, 4 August 2019	Applicants permitted to change their preference order
First Allotment	
Monday, 5 August 2019	Declaration of First Allotment List
Tuesday, 6 August 2019	Online application for admission & fee payment
Wednesday, 7 August 2019 at 2 pm	Closing for Online application for admission
Thursday, 8 August 2019 at noon	Closing of online fee payment
Second Allotment	
Friday, 9 August 2019	Declaration of Second Allotment List
Saturday, 10 August 2019	Online application for admission & fee payment
Tuesday, 13 August 2019 at 2 pm	Closing for Online application for admission
Wednesday, 14 August 2019 at noon	Closing of online fee payment
Third Allotment	
Friday, 16 August 2019	Declaration of Third Allotment List
Saturday, 17 August 2019	Online application for admission & fee payment
Monday, 18 August 2019 at 2 pm	Closing for Online application for admission
Tuesday, 19 August 2019 at noon	Closing of fee payment

An additional schedule shall be displayed on 20 August 2019 in case seats are available.

Applicants can obtain admission without visiting the college. The details of how to apply and seek admission are provided below. Applicants are advised to read this carefully.

Step 1:   The Allotment List shall be displayed on the UG Admission portal as well as on the Applicant's Login.

Step 2:   The Applicant is required to login to the UG Admission Portal using their registered email and password. The allotted course (and college) shall be displayed. In case the applicant wishes to get admission to the displayed course, the applicant is required to click on the "Apply for Admission" button provided.
Note 1: Choosing the "Apply for Admission" option shall finally lead to cancellation of admission in any course where the applicant is currently admitted.
Note 2: Applicants who do not choose "Apply for Admission" or do not pay the fees shall not be allotted any seat in the courses during the schedule announced above.
Note 3: Applicants are not required to visit the college in order to gain admission.

Step 3:   The college/institution shall examine the certificates uploaded by the applicant during office hours for two days and approve the admission if these are found satisfactory. The college/institution staff may contact the applicant over email or phone in case of any

queries.

Note: The applicant who is allotted a course and college is advised to keep their registered mobile phone on and regularly check their registered email account during the admission days.

Step 4: On receiving Approval for admission by the Principal, the applicant is required to submit the college fee within the stipulated time allotted for the purpose. Applicants already admitted in a course at the University of Delhi shall be required to cancel admission in any such course and pay cancellation fee in order to be eligible.

Note: At the time of fee payment the applicant shall be required to choose either to be upgraded as per their registered preference order OR to remain with the current allotment. Only the applicants who choose to be upgraded shall be provided another allotment that is higher in their preference order during the next allotment, if seats are available.

Step 5: The admitted students shall be required to present themselves with their original documents for verification at the time of commencement of classes or as per the directions issued by the college on the college website, and/or directly sent to the applicants on their registered email.